

# Victoria Park Nursery School

Newbury Berkshire RG14 1EH  
[www.victoriapark.w-berks.sch.uk](http://www.victoriapark.w-berks.sch.uk)



**Position:** Lunchtime Controller  
**Hours:** Mon – Thurs 11:30-12:30 Term Time Only  
**Contract:** Permanent  
**Salary:** Scale B2-B3 [FTE £24,522 - £24,796 p.a.]  
**Start Date:** Sept 2026

## About Us

Victoria Park Nursery School is a friendly, welcoming maintained nursery committed to providing the best possible experience for our children. We are seeking to appoint a caring, enthusiastic, and positive individual to join our dedicated team of staff.

## The Role

As a lunchtime supervisor, you will ensure the safety, well-being, and welfare of our pupils during their lunchtime break.

### Key responsibilities include:

- Supervising children in the dining area, playground, and classrooms.
- Setting up and cleaning Floors, tables and chairs.
- Assisting children with their meals, encouraging healthy eating and good table manners.
- Organizing and facilitating safe, engaging, and positive play activities.
- Maintaining a calm and safe environment, upholding high standards of behaviour

## About You

You do not need previous experience in a school, as full training will be provided.

- Are you caring, patient, and reliable?
- Do you enjoy working with children?
- Can you communicate effectively and work as part of a team?
- Are you able to take a therapeutic approach to behaviour?

## Why Work for Us?

- A supportive and dedicated team.
- A friendly and welcoming school environment.
- Initial training and ongoing development opportunities

## Application Process

West Berkshire Support Staff application found in Vacancies on our website. Please complete and forward to the finance email below.

**Closing Date:** Midday Thursday 18<sup>th</sup> June 2026

**Interview Date:** Morning of Wednesday 24<sup>th</sup> June 2026

To arrange a visit, please contact:

**School Office:** 01635 41296

**Email:** [finance@victoriapark.w-berks.sch.uk](mailto:finance@victoriapark.w-berks.sch.uk)

**Website:** [www.victoriapark.w-berks.sch.uk](http://www.victoriapark.w-berks.sch.uk)

*Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment and is in line with the guidance in KCSIE. All shortlisted candidates will be asked to complete a criminal records self-disclosure form. Successful candidates will be subject to Disclosure and Barring Service (DBS) checks along with other relevant employment checks including online searches help to identify any incidents and/or issues which may be relevant to your suitability for the role, which the school may want to explore further with you.*